



MONTANA FISH, WILDLIFE & PARKS

Pre-Bid Conference Minutes Stevens Slough Water Control Structure Repair FWP #7155102

May 22, 2019
3:00 pm

Tampico Conservation Easement, Glasgow

Attendees:

Affiliation	Name	Phone #	email
Youderian Construction	Tyler Youderian	406-490-7708	Tyler@youderianconst.com
Bishop Inc.	Jeff Hauig	406-344-2205	jeffh@bishopincmt.com
Thompson & Sons	Josh Thompson	406-228-4801	thompsonandsons@nemont.net
Thompson & Sons	Rocky Thompson	406-228-4801	thompsonandsons@nemont.net
MT Fish, Wildlife & Parks	Phil Jagoda	406-841-4009	Phillip.Jagoda@mt.gov

Introduction: Phil Jagoda was introduced as the MT FWP Project Manager

- **Bid Date:** Bids will be opened on June 12, 2019 at 3:00 pm at the MT FWP Design and Construction Office in Helena, 1522 9th Ave.
- **Submit bid to:** Address to submit bids is 1522 9th Avenue, PO Box 200701, Helena, MT 59620-0701. Be aware of potential mail delays with USPS (Postal Service) and the FWP Central Mail Service. Contractors were reminded to review the mail delivery notice on page 4 of the the project manual.
- **Montana Gov Delivery:** Bid documents are found online at:
<http://fwp.mt.gov/doingBusiness/DesignAndConstruction/upcomingBidOpenings.html>
Sign up on the FWP **Upcoming Bid Opening Page** to receive all changes to and updates to the website. Receive e-mail notification of new projects, addendums, and pre-bid sign in sheets posted to the FWP web site. (Sign up under **Design & Construction**, if you sign up under Fish Wildlife & Parks it will give you everything happening in all of Montana Fish Wildlife & Parks).
- **Contractor Registration:** Contractor Registration with the Department of Labor and Industry is not required to Bid the project. However, registration is required prior to contract initiation.
- **Bid Package Submittal:** bid shall include all items listed in Instruction to Bidders including:
 - a. Sealed envelope with address and project information
 - b. Bid Proposal
 - c. Bid Security
 - d. Acknowledgement of any AddendumsBids may be modified or withdrawn up to the bid opening. Contractors were warned to make sure bids are sent early as the State Central Mail system can delay delivery of bids. Contractors were asked to please review the Instruction to Bidders Section of the Contract Documents carefully prior to submitting a bid.
- **Bid bond - 10% of total bid:** bid security may be in the form of bid bonds, cashier's check, certified check or bank money order payable to the State of Montana. Personal checks are not accepted.

- **Performance Bond, Labor and Materials Bond:** Successful bidder will be required to provide a Performance Bond and a Labor & Materials Bond in the amount of 100% of bid.
- **Insurance:** The successful bidder will be required to provide insurance as listed in the Contract Documents. Liability insurance shall be \$1 million per occurrence and \$2 million aggregate. Insurance must cover vehicles used by the company. Listing the State of Montana as additional insured is required.
- **Review proposal items:** The base bid for this project includes removal and replacement of the existing riser pipe and culvert with a new RCP culvert and riser pipe, including but not limited to dewatering and soil cofferdam if needed, flowable fill, sand filter drain/diaphragm, and riprap. Award will be made to the lowest responsible bidder.
- **Project Budget:** Estimated project cost is approx. \$60,000.
- **Fish, Wildlife and Parks supplied materials:** FWP will not be supplying any materials for this project.
- **Project Schedule:** Contract time is 45 consecutive calendar days. Project may start after contracts are signed and Notice to Proceed is issued. Timeline will be later summer/early fall after irrigation season, and shall be completed by October 1.
Liquidated Damages - \$100 per calendar day
- **Addenda:** One addenda will be issued at the same time these meeting minutes are posted. Be sure to use acknowledge any Addendums issued on bid form. No addenda will be posted after June 5. Notification of addenda will be automatically sent to those who have signed up to receive notifications from the FWP Design & Construction website.
- **Interpretations and Substitution Requests:** Interpretations and/or substitution requests are due in writing by June 2nd.
- **Montana Prevailing Wage Rates:** The project is subject to Montana prevailing wage rates.
- **One Year Warranty:** This project is subject to a one year warranty period.
- **Payment:** Pay requests will be processed on a 30 Day frequency. The standard 5% retainage will be withheld until project is accepted & final closeout paperwork is completed. All payments are subject to 1% DOR withholding.
- **As-Built Drawings:** Contractor will be required to maintain a set of As-Built drawings; considered to be part of Contract Close Out Documents.
- **Supervision:** Contractor is required to have a qualified supervisor on-site during construction.
- **Federal Debarment Form:** Not required for this project.
- **Site Responsibilities:** Project is located on Private Property, landowner will have to be notified prior to start of work. FWP will identify local survey control, Contractor responsible for remainder or elevation/grade control. Excavation methods/procedures shall be in accordance w/OSHA req'ts.
- **Technical Specifications and Special Provisions:** No sanitary facilities or potable water available on-site. Work hours are flexible. Equipment & vehicles will need to be weed free and

free of aquatic invasive species. Erosion controls/BMPs will be used as necessary to control offsite turbidity. Soil cofferdam may be needed to isolate work area. Embankment compaction will be completed by method specifications (lift thickness & equip. passes), if soil does not appear sufficiently compacted then density testing will be required at the Contractor's expense.

- **Project Walk-through:** Attendees toured the project site.

Contractor Questions and Answers

1. *Question: When does the project need to be completed?*
 - Answer: Project can occur during the late summer/early fall after irrigation season concludes, but shall be completed by October 1st.
2. *Question: What if saturated soils are encountered during excavation and they cannot be placed back into the embankment?*
 - Answer: See Addendum #1 for a revised Proposal bid sheet which includes a line item for off-site imported fill.
3. *Question: What soil is available to build the temporary soil cofferdam?*
 - Answer: Any off-site soil needed to build the temporary soil cofferdam will be the responsibility of the Contractor and needs to be included in the Lump Sum price for Bid Item #2.